



IN ORDER TO REGISTER AS A CONTRACTOR WITH THE CITY OF GAINESVILLE, YOU MUST PRESENT THE FOLLOWING INFORMATION:

1. A COPY OF YOUR CURRENT STATE CERTIFIED CONTRACTORS LICENSE
2. A COPY OF GENERAL LIABILITY INSURANCE SHOWING THE CITY OF GAINESVILLE LISTED AS THE CERTIFICATE HOLDER. THE ADDRESS FOR THE CERTIFICATE HOLDER SHOULD BE

CITY OF GAINESVILLE
BUILDING CODES
P.O. BOX 490 STATION # 9
GAINESVILLE, FLORIDA 32627

3. COPY OF WORKMAN'S COMPENSATION INSURANCE OR WORKMAN'S COMPENSATION EXEMPTION FORM ISSUED BY THE STATE OF FLORIDA. IF IT IS FOR WORKMAN'S COMPENSATION INSURANCE, THE INSURANCE CERTIFICATE SHOULD LIST THE CITY OF GAINESVILLE AS THE CERTIFICATE HOLDER (SEE # 2 ABOVE FOR THE CERTIFICATE HOLDER ADDRESS).
4. **NOTARIZED** LETTER OF AUTHORIZATION FROM THE STATE LICENSE HOLDER, IF ANYONE OTHER THAN THE LICENSE HOLDER IS GOING TO PULL AND SIGN FOR PERMITS

EFFECTIVE AS OF AUGUST 1, 1995 THE CITY OF GAINESVILLE NO LONGER RECIPROCATES LICENSES OR ACCEPTS STATE REGISTERED CONTRACTORS.

Station 9 * P.O.box 490 * Gainesville, Fl 32627-0490
(352) 334-5050 * Fax (352) 334-2207
Office hours: Monday – Thursday 7:00 am – 6:00 pm