



Building Inspection Department
 306 NE 6th Avenue, Thomas Center B
 Gainesville, FL 32602
 PH 352-334-5050
 FAX 352-334-2207

MAIL OR FAX PERMIT APPLICATION

Permit Research Request

Name of Project: _____

 Address _____
 CITY _____ STATE _____ ZIP _____
 Tax Parcel No. _____

Requesting Agency: _____
 Address: _____
 CITY _____ STATE _____ ZIP _____
 Contact person: _____ E-Mail: _____
 Phone: _____ Fax: _____ Date: _____

SCHEDULE OF FEES (Required at time of submittal)

Permit Search	1 hr. Min.	X	\$50.00/hr	\$50.00
TOTAL				\$50.00

Note: The plan search fee of \$50.00/hr applies to a full hour, or any portion of that hour. If the plan search time exceeds 1 hour, and you are paying by credit card, the additional fees will be charged to your credit card account. If the plan search time exceeds 1 hour and you are paying by check, you will be notified of additional fees to be paid prior to the issuance of the requested information.

Type of payment Check Check # _____ Mastercard Discover Visa

Card Number _____ Expiration Date: _____

Name on card _____

Cardholder Signature _____

Make check payable to the City of Gainesville if you are paying by check. If paying by credit card, fill out and attach Letter of Credit Authorization. (Available on our website)

Note: The Building Inspection Department only does inspections for new construction and renovations. For potential code violations for existing buildings, you should contact Connie Farrell with the Code Enforcement Division at farrellac@cityofgainesville.org , and for potential fire code violations, you should contact Asst. Chief JoAnne Rice with the Gainesville Fire Rescue Risk Reduction Bureau at riceje@cityofgainesville.org

For Staff Use Only: Check One

This location has no outstanding or expired permits.

This location has outstanding or expired permits. (See Attached.)